

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2008 TO 31 MARCH 2009

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.	Executive Board	Not before 1st December, 2008	Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.	PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House	Phil Watts
To decide the Borough's	Executive Board	Not before 1st	Traders will be	Runcorn Old	Mick Noone

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future policy on parking management in the town centre		December, 2008	consulted via the Traders Forum. Representations should be in writing by 31 October 2008.	Town Pakring and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st December, 2008	Previous 'Partnership Consultation' with selected Council officers. Following the decision, there will be public consultation during May and June 2007. Documents will be on display at various locations	Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage;	Phil Watts

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			around the Borough and on the Council's web site for a six week period.	Sustainability Appraisal Pre Production Scoping Report - from Perran Baragwanath at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st December, 2008	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear
Adoption of Draft Town Centre Strategy	Executive Board	Not before 1st January, 2009	Public consultation has taken place	Halton UDP; Runcorn Old	Phil Watts

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Supplementary Planning Documents for Halton Lea and Runcorn Old Town			between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea	
Decision on the provision of new grave space in Halton for 2015 onwards.	Executive Board	Not before 1st December, 2008	Clergy, funeral directors, memorial masons, cemetery	None.	Dwayne Johnson

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			users, residents, Members and bereavement service officers will be consulted via meetings and/or surveys.		
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Agreement on Phase 3 of the Children's Centre Development	Executive Board	Not before 1st December, 2008	The Alliance Board, children and families, and other strategic partnerships will be consulted verbally and in writing.	Sure Start Children's Centres: Phase 3 Planning and Delivery; and Childcare Act 2006 - both available from Geraldine Derby at Grosvenor House	Gerald Meehan
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Decision on approaches to tackling underlying	Executive Board	Not before 1st December,	Consultation has taken place with children and	Child Health Profiles and Child Health in Halton - available on http://www.nwph.net/cayp/hi/profile.aspx	Gerald Meehan
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causes of poor health of children in the Borough		2008	young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.		
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Decision to approve the use of a Compulsory Purchase Order for land assembly for land at Eddarbridge/West Bank Dock Estate	Council	Not before 1st December, 2008	The pre-CPO consultation is currently taking place with the owners and occupiers of Eddarbridge/West Bank Dock Estate. 3MG's private sector partner "The Stobart Group" are leading on these discussions and	3MG Masterplan - available from Sally McDonald, Municipal Building	Sally McDonald
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			have appointed agents G L Hearn to open negotiations. Every effort will be made to secure all the land and property required for 3MG without resorting to a CPO. However, in the event a CPO is necessary, a report will be taken to Executive Board to seek a formal resolution. All the statutory consultation requirements will be complied with.		
Future commissioning of the Youth Service within integrated youth support	Executive Board	Not before 1st December, 2008	14-19 Partnership, Borough Youth Forum and the	Executive Board Report - Connexions	Gerald Meehan

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arrangements			Youth Service are to be consulted via presentations. Representations should be made in writing by 31 st August 2008.	Transition, Nov 2007; Education and Inspections Act 2006; Aiming High for Young People - available from Lorraine Butcher at Grosvenor House	
Future commissioning of Connexions Services within an integrated youth support structure	Executive Board	Not before 1st December, 2008	14-19 Partnership and Merseyside Local Authorities are to be consulted via presentations at Partnership Meetings. There will be a range of consultation meetings with key partners. Representations should be made in writing by 31 st	Executive Board Report - Connexions Transition; Education and Inspections Act 2006; Youth Matters Aiming High for Young People - available from Lorraine Butcher at Grosvenor House	Gerald Meehan

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			August 2008.		
Children's Trust Arrangements including Section 75 - Memo of Understanding	Executive Board	Not before 1st December, 2008	PCT Acute Trusts, Children's Trust, Voluntary Sector, PPB, NHS Staff, Children and Young People Directorate and Health and Community Directorate will all be consulted via partnership meetings and special events.	Children Act 2004; Statutory Guidance on Inter-Agency Co-operation to Improve the Wellbeing of Children: Children's Trusts (DfES2005); Section 75 Agreements - available from Tilly Heigh. National Service Framework for Children, Young People and Maternity Services (DoH 2004); Facing the Future: A Review	Gerald Meehan

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				of the Role of Health Visitors (DH2007) - available from Michelle Bradshaw, Halton and St Helens PCT	
Whether to support proposals to invest in a children in care placement strategy that will result in the development of a greater range of placements for children in care to reduce out of borough budget pressures and to ensure that Halton children are	Executive Board	Not before 1st December, 2008	Children in care, foster carers, the PCT, schools, PPB, chief officers' management team, and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to	JAR Action Plan - available from Tony Crane. Children in Care Strategy - available from Christine Taylor.	Chris Taylor

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			Christine Taylor by the end of September.		
Approval to commence primary school re-organisation	Executive Board	Not before 1st December, 2008	Schools and Diocesan Authorities will be consulted through meetings and briefings.	Primary Strategy for Change - June 2008, available from Ann McIntyre, Grosvenor House, Runcorn	Gerald Meehan
Decision on BSF Funding and Procurement	Executive Board	Not before 1st December, 2008	BSF Strategic Board, Finance and Procurement Workstream, and Partnership for Schools will all be consulted via meetings and reports. Representations	Funding Guidance; Strategy for Change Part 2 Guidance; BSF Strategic Board - Minutes - all available from Ann McIntyre, Grosvenor House	Gerald Meehan

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			should be made in writing by 31 st October 2008.		
Capital Programme for the Children and Young People's Department for 2009/2010	Council	Not before 1st December, 2008	Asset Management Working Group and Schools will be consulted via meetings and reports. Representations should be made in writing by 31 st October 2008.	Primary Capital Strategy; Grant Allocation Letters for Schools Capital and Children's Centre Capital Grant Allocation - available from Lorraine Cox at Grosvenor House	Gerald Meehan
Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning Document	Executive Board	Not before 1st December, 2008	Public consultation took place during November and December 2005. Documents were on display at various locations around	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House; Draft Ditton Strategic Rail	Phil Watts

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			the Borough and on the Council's website for a six week period. Representations should be made in writing by mail, fax or telephone.	Freight Park SPD (September 2005) and the Ditton Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea	
Introduce a Choice Based Lettings Scheme (CBL) in line with the DCLG guidance	Executive Board	Not before 1st December, 2008	Registered Social Landlords and Elected Members will be consulted via the Halton Housing Partnership and an Elected Members' Seminar.	None at this stage. A report will be submitted following costs being available for the potential options.	Joanne Sutton
Endorsement of Halton's Housing Strategy 2008-	Executive Board	Not before 1st December,	Council staff, Registered Social	Halton Housing Strategy 2008 -	Joanne Sutton

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2011		2008	Landlords, Housing Corporation, Government Office North West, Primary Care Trust, voluntary agencies, estate agents, Halton residents, and relevant Policy and Performance Boards will be consulted via e-mail, Council meetings and the Council website.	2011 - available from Joanne Sutton at Runcorn Town Hall	
To recommend the Sub Regional Arrangements for Post 16-19 Planning Purposes	Executive Board	Not before 1st December, 2008	Headteachers, Learning and Skills Council, Riverside College, Greater Merseyside Councils, Warrington Borough Council	Liverpool City Region Multi Area Agreement; Transition of 16-19 Planning and Funding Responsibilities to Local Authorities;	Gerald Meehan

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			and 14-19 Partnership will be consulted via meetings and a draft letter to Government Office North West.	White Paper "Raising Expectations" - available from Gerald Meehan, Municipal Building	
To review Special Educational Needs Unit Provision in the Borough following finalisation of consultation	Executive Board	Not before 1st December, 2008	Schools, parents, and children and young people in the Borough, PCT and Health Service providers will all be consulted via staff and public consultation meetings and written responses.	The Establishment of the Halton Special Educational Needs (SEN) Service; Developing Mainstream Resourced Provision in Halton - both available from Jennifer John at Halton Lea: BSF School Organisation	Gerald Meehan

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				Consultation and Notes - available from Ann McIntyre at Halton Lea	
Halton's Response to the Joint Merseyside Waste Development Plan Document Spatial Strategy and Sites Consultation	Executive Board	Not before 1st December, 2008	Public consultation is being undertaken between 17 th November 2008 and 9 th January 2009. Documents will be on display at various locations around the Borough and on the Council's website. Representations should be made to Phil Watts, Operational Director – Environmental and Regulatory Services, in writing	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House: Draft Ditton Strategic Rail Freight Park SPD (Sept 2005); and Ditton Strategic Rail Freight Park SPD draft Sustainability Appraisal - available from Andrew Pannell at Rutland House	Phil Watts

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			by mail, fax, e-mail or by telephone.		
Public Arts Strategy	Executive Board	Not before 1st December, 2008	The Urban Renewal Policy and Performance Board and the Cultural Partnership will be consulted via meetings.	Draft Strategy - available from Howard Cockcroft at Runcorn Town Hall	Howard Cockcroft
Approve the Arts Strategy for Halton	Executive Board	Not before 1st December, 2008	The Employment, Learning and Skills Policy and Performance Board and the Cultural Partnership will both be consulted via meetings.	Draft Strategy - available from Howard Cockcroft at Runcorn Town Hall	Howard Cockcroft
Budget, Capital Programme and Council	Council	4 March 2009	Consultation will be via Policy and	Committee Report to be available in	Bill Dodd

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Tax for 2009/10			Performance Board meetings and Area Forum meetings.	due course.	

NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Gargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Swain

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson